



CAREER OPPORTUNITIES

KCDF is a Kenyan Foundation that supports sustainable development of communities by working in a number of key sectors including Livelihoods Development (urban and rural communities); Economic Empowerment & Entrepreneurship; Environment, Food Security & Climate Change; Education, Youth & Children; and Policy and Advocacy, and the promotion of social justice across all our community engagements. We also perceive capacity building and the strengthening of local institutions as key and central part in achieving the sustainability agenda.

We are seeking to recruit a talented, experienced and highly motivated individual to strengthen the programme team as follows:

1. INSTITUTIONAL FUNDRAISING OFFICER (REF - KCDF/IFO/2014)

This position works very closely with the Programme Director in mobilizing institutional funding to support the mission and strategic goals of KCDF. Interested candidates must demonstrate the ability to accurately interpret organizational strategic development goals and objectives, align them to the national development priorities and translate those ideas into resource mobilization opportunities. One must be proficient in proposal writing and a fast learner, able to work professionally with a highly competent team. The position is on a two (2) year renewable contract subject to performance and availability of funding. Other roles and responsibilities are listed below:

Requirements

- A minimum of a Bachelor's degree in development studies. An advanced university degree is an added advantage.
- At least 5 years' experience in a fundraising and resources mobilization environment, preferably in an organization with demonstrable success in multi-sectoral interventions targeting rural and urban communities.
- Excellent communication, writing, interpersonal, facilitation and presentation skills.
- Proven leadership, management, organizational and networking skills.
- Experience in grantmaking and multi-donor arrangements is also a key consideration.
- Ability to work in a team environment and to be flexible, versatile and open minded in contributing to other relevant organization goals and objectives.

Applications must only be submitted electronically via Email to jobs@kcdf.or.ke, attaching current resume and day time contacts of three referees to be received not later than **February 28th 2014**. Please quote the reference numbers in the subject line.

KCDF is an equal opportunity employer and only shortlisted candidates shall be contacted.